



POURAU INCORPORATION NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of owners will be held at:

**BDO Accountants Conference Room, 1 Peel Street, Gisborne,
11am, Saturday 3rd December 2022**

All Covid protocols relative to the lockdown level as at the time of the AGM must be followed by those shareholders attending the meeting (refer below under Important Note). Pourau CoM encourages all individuals proposing to attend the AGM to be fully vaccinated, wearing a Mask, observing social distancing, signing in and regularly sanitising hands for your safety and the safety of others.

If shareholders and/or formally nominated proxy holders wish to attend the AGM virtually by zoom (i.e. for instance it maybe that they are unwell and/or in a lockdown region) please register your email address with the secretary on proprietorsofpouraustation@gmail.com OR db.me.hope@extra.co.nz before 4pm Friday 2nd Dec 2022.

AGENDA

1. Karanga / karakia
2. Confirmation of minutes of previous meeting and matters arising
3. Chairpersons report for 2021/2022
4. Financial report
5. Appointment of Auditor and appointment of Share Valuer
6. Recommendation for payment of Dividend
7. Elections to Committee

NB: Committee positions held by Iwiata Williams and Anita Kake are up for rotation in 2022 and both are available for re-election to the Committee of Management.

8. Special Resolution per details contained in the stand alone document

“That the shareholders of Pourau Incorporation support the establishment of papakāinga housing, including other activities associated with the nature and function of the papakāinga, situated on Pourau whenua; that being Part of Lot 1 and Lot 3 of the Katikati Block, situated on the north and south side of 1698 Waiapu Road”



9. General Business

- a. Shareholders are required to provide Bank Account details for Dividends Payment. Most have been provided, however there are some still outstanding.
- b. It is recommended that all shareholders including whanau trusts are registered with IRD to minimize the Tax deducted from dividends before distribution.

10. Lunch



OFFICIAL PROXY FORM - POURAU INCORPORATION

For the **Annual General Meeting held on at 11am, on Saturday, 3rd December 2022** and any adjournment of the meeting,

I,.....being

(a) A Shareholder OR

(b) A Trustee on behalf of

Hereby Appoint..... as my /our Proxy

Signature..... Date.....

Witness Name

Address

Occupation

Signature

Important Notes:

1. Trustees of Whanau Trusts should appoint a Proxy to represent their Whanau Trusts shares at the AGM (includes voting). To be valid this must be formally signed by a witness.
2. Please **Do Not** appoint a Committee Member, or any other person that has been nominated for election to the Committee of Management as a Proxy holder.
3. People that attend the meeting as holders of proxies are the only individual who is authorised to speak on behalf of the shares they represent.
4. This proxy form needs to legible and be in the hands of:

The Secretary
Pourau Incorporation
P O Box 244
Kawerau 3169

proprietorsofpouraustation@gmail.com OR db.me.hope@xtra.co.nz

on or before 1st December 2022.



Nomination for Committee of Management Form

In the matter of the Annual General Meeting of the shareholders of Pourau Incorporation to be held at the BDO Offices, 1 Peel Street, Gisborne, at 11am on Saturday, 3rd December 2022.

I,being a shareholder (or Trustee) of

and a shareholder) representing shares of Pourau Incorporation wish to nominate

..... for representation on the Committee of Management for Pourau.

Details of person nominating:

Name..... Signature

Phone

Address:

.....
.....
.....

Confirmation/acceptance by nominee:

Name..... Signature

Phone

Date.....

Shares in Pourau Incorporation represented by Nominee

Address:

.....
.....

Witness:

Name..... Signature

Phone

Date.....



Important Note:

This nomination form needs to be compliant, legible, signed by 3 separate persons, and in the hands of:

The Secretary
Pourau Incorporation
P O Box 244
Kawerau 3169

proprietorsofpouraustation@gmail.com OR db.me.hope@extra.co.nz

on or before 1st December 2022.