



POURAU INCORPORATION NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of owners will be held at:

**BDO Accountants, 1 Peel Street, Gisborne,
11am, Saturday 11th December 2021**

All Covid protocols relative to the lockdown level as at the time of the AGM must be followed by those shareholders attending the meeting (refer below under Important Note). Pourau CoM encourages all individuals proposing to attend the AGM to be fully vaccinated, wearing a Mask, observing social distancing, signing in and regularly sanitising hands for your safety and the safety of others.

If shareholders and/or formally nominated proxy holders wish to attend the AGM virtually by zoom (i.e. for instance it maybe that they are unwell and/or in a lockdown region) please register your email address with the secretary on proprietorsofpouraustation@gmail.com before 4pm Friday 10th Dec 2021.

AGENDA

1. Karanga / karakia
2. Confirmation of minutes of previous meeting and matters arising
3. Chairpersons report for 2020/2021
4. Financial report
5. Appointment of Auditor and appointment of Share Valuer
6. Recommendation for payment of Dividend
7. Elections to Committee

NB: Committee positions held by Steve Brooking and Derrick Hope and are up for rotation in 2021 and both are available for re-election to the Committee of Management.

8. General Business
 - a. Shareholders are required to provide Bank Account details for Dividends Payment. Most have been provided, however there are some still outstanding.
 - b. It is recommended that all shareholders including whanau trusts are registered with IRD to minimize the Tax deducted from dividends before distribution.
9. Lunch

Important Note:-

During these challenging times, it is important to keep our iwi members safe. Therefore, subject to Alert Level changes, details for the Pourau AGM may change at short notice.

- At all Alert Levels, iwi members must wear masks, scan or sign in, sanitise hands, observe social distancing, and stay away if unwell.
- At Alert Level 2, iwi members must register on attendance to the hui at the BDO offices in Peel Street, Gisborne. The maximum number of attendees may need to be limited to allow for safe social distancing.
- At Alert Level 3, the AGM may, if possible, be held online VIRTUALLY by zoom with no physical attendees.
- At Alert Level 4, the AGM will be postponed to a later date.

Copies of the AGM material will be available online at <https://pourau.nz/> from Friday, 12th November 2021.



Nomination for Committee of Management Form

In the matter of the Annual General Meeting of the shareholders of Pourau Incorporation to be held at the BDO Offices, 1 Peel Street, Gisborne, at 11am on Saturday, 11th December 2021.

I,being a shareholder (or Trustee) of

and a shareholder) representing shares of Pourau Incorporation wish to nominate

..... for representation on the Committee of Management for Pourau.

Details of person nominating:

Name..... Signature

Phone

Address:

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.....
.....

Confirmation/acceptance by nominee:

Name..... Signature

Phone

Date.....

Shares in Pourau Incorporation represented by Nominee

Address:

.....
.....

Witness:

Name..... Signature

Phone

Date.....



Important Note:

This nomination form needs to be compliant, signed by 3 separate persons and in the hands of:

The Secretary
Pourau Incorporation
P O Box 244
Kawerau 3169

on or before Thursday 9th December 2021.